

## Minutes of Meeting of Audit & Risk Committee

Date: 1 May 2018

Venue: 90 North King Street, Dublin 7.

### Attendance

**Committee:** Moling Ryan (Chair), Melanie Pine, Ronan Nolan

**Secretary:** David Murphy

**Executive:** Helen Hall (Chief Executive), Aileen Healy, Clare Kelly

1. The following matters were considered and discussed as set out in the agenda:

1.1 Closed Session – Committee members only

1.2 Chair's opening remarks:

- Apologies
- Agenda
- Minutes
- Chief Executive's update

1.3 Governance

- Preparedness for GDPR

1.4 Audit

- Financial Report
- Review of Legal Expenses

1.5 Risk

- Review of Risk Register.

1.6 AOB

- Schedule of meetings for 2018 and 2019

## 2. Chair's Opening Remarks

The minutes of the Committee's meeting on 27 March 2018 were approved and cleared for publication. The Committee log of actions was reviewed and progress on actions noted.

The CEO provided an update to the Committee on current issues, in particular in relation to the selection process for Garda Commissioner and the selection competition for appointment to the rank of superintendent which is due to be advertised in the coming week. In addition an update was

provided in relation to the progress with regard to mitigation of a number of high risk areas on the Risk Register.

### **3. Governance**

The Authority's Data Protection Officer presented an overview of the Authority's preparations for the General Data Protection Regulation (GDPR) which comes into effect on 25 May 2018.

The Committee noted that the Authority had a comprehensive plan for implementation of GDPR requirements which was well progressed with a huge amount of work done to achieve GDPR compliance. It was agreed that the Committee Chair would provide a report to the Authority at its May meeting in relation to GDPR.

### **4. Audit**

The monthly Financial Report was reviewed and discussed. It was noted that the C&AG have completed the fieldwork for their audit of the Authority's 2017 Appropriation Account.

The Committee were provided with a report on the procurement of Legal Expenses and reviewed details of expenditure on legal services in 2016 and 2017. There was a discussion of the process for procurement of legal services and the importance of documenting the reasons for any departure from these processes. Plans to use the OGP framework to procure a legal services provider were noted.

### **5. Risk**

The Committee undertook a detailed review of the High Risks on the Risk Register. Changes to the Risk Register in light of new and emerging risks were noted as was progress in mitigating these risks. The need to adjust the format of the register to track progress in relation to the risk mitigation actions was noted in the context of ensuring that the Risk Register is a living document.

### **6. Other Business**

Committee meetings were scheduled for the remainder of the year for 18 September, and 4 December 2018 and a calendar of 2019 meeting dates was circulated.